

WANGFORD WITH HENHAM PARISH COUNCIL

Draft Minutes of Zoom Annual General Meeting held on Tuesday 6th May 2021 at 8.00pm

Present: Cllrs A Smith, S Smith, Farrands, Miller, Utting, Waters, Pepper, Ives & Carter.
Attending Clerk J Brown.

AGENDA

Annual Meeting:

- 1 Election of Chairman – Cllr Ives proposed Cllr A Smith, 2nd Cllr Pepper, 8 for 1 abstention. Cllr A Smith accepted the position.
- 2 Election of Vice Chairman – Cllr A Smith proposed Cllr S Smith, 2nd Cllr Ives, 8 for, 1 abstention. Cllr S Smith accepted the position.
- 3 Authorisation of subscriptions for the coming year – SALC proposed Cllr A Smith, 2nd Cllr S Smith, aif.
- 4 Verification of Location of Deeds – Lodged with Norton & Peskett's Halesworth office.
- 5 Adoption of General Power of Competence – Criteria met – Qualified Clerk and minimum 2/3 of Councillors elected. Cllr A Smith proposed adoption, 2nd Cllr Pepper, aif.
- 6 Review of Standing Orders circulated Cllr A Smith proposed no changes needed, 2nd Cllr Pepper, aif.

DECLARATIONS OF INTEREST - None

RECEIPT AND ACCEPTANCE OF APOLOGIES– Cllr Brooks, other meeting. Cllr Goldson in Purdah.

PUBLIC FORUM –to include COUNTY & DISTRICT COUNCILLOR'S REPORTS.

None

1. ACCEPTANCE OF MINUTES OF MEETING HELD 13TH APRIL 2021

Cllr Pepper proposed acceptance, 2nd Cllr Waters, aif.

ACCEPTANCE OF APM MINUTES HELD ON 13TH APRIL 2021

Cllr Carter proposed acceptance, 2nd Cllr S Smith, aif.

2. MATTERS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS

Bus stops – Awaiting SCC Election results see April's minutes.

Repairs to play equipment – in hand

Prevention of vehicular access to playing field – Cllr A Smith is getting quotes for fixing gates.

Wangford Web – Cllr Waters has sent all the photos to MH Creations who will create a photographic tour of the village. Adnams & The Angel have agreed to advertise cost £60,- £100 per year. Cllr A Smith, who will also advertise, advised Cllr Watson to contact other small business who advertise locally.

New signs – Cllr A Smith has this in hand and will liaise with Cllr Pepper over wording and sites for sign in the new garden.

Parking problems in the village – The letters the Clerk dropped in the High Street re parking on the cobbles appear to have worked, but the general problems all over the village need to be looked at. There seems to be only one area in the village that could be potentially used for parking, in the corner of the playing field, the PC may get costings in the future.

Emergency vehicle access to bungalows in Millfields – the Clerk has had no reply from ESC and will write to Cllr Brooks and C Cllr for help with this matter.

Restarting meetings in person – Meetings will have to be face to face from May 17th, but WCC will not be opening the hall until June 21st Cllrs to decide over the next couple of weeks whether to change the date of June meeting or cancel it.

Book swap in telephone kiosk – The PC's public liability insurance will cover this activity. Cllr Pepper has produced an estimated breakdown of costs for cleaning, refurbishing and shelving totalling £168.21 excl signs, he has volunteers to help with the work and run the scheme.

Cllr A Smith proposed that Cllr Pepper goes ahead with the scheme and keep the kiosk red, 2nd Cllr Miller, aif.

3. REPORTS

Clerk's report to include Police Report sourced from Suffolk Constabulary's Website. There were no crimes reported in March

Cllr S Smith - there has been some bad feeling in the High Street over parking resulting in one resident feeling victimised after receiving anonymous letters and being reported to the police. The situation should be monitored.

Cllr Farrands – Mardle Rd has been accepted and included in Reydon's Parish Plan as a quiet lane, the PC previously agreed to pay £500 for the signs.

Cllr Miller – the potholes in Wangford Rd have still not been repaired, Clerk to contact Highways again.

4 FINANCE

a. Accounts for Payment	COST	VAT	TOTAL
J Brown, Clerk's Pay & expenses		8.90	326.08
P Smith, Litter picking			50.00
SALC – Training 10 modules	250.00	50.00	300.00
SALC – Training 2 Modules	50.00	10.00	60.00
Trevor Clarke – Repairs to tractor shed roof			75.00
EON -	34.32	1.72	36.04
MatsGrids – Mesh for MUGA	174.53	34.90	209.43
Total 7			£1,056.55

Cllr Pepper agreed these accounts should be paid, 2nd Cllr Waters, aif.

b Accounts already paid – None

c Receipts – Allotment £7.50

d Bank Statement Figures- 26th April 2021 C Acc: £2,995.49. B Acc: 4,247.31

Latitude Ticket Sales Acc £13,678.23

Statements circulated.

e Review of financial regulations and financial risk assessment. Cllr S Smith proposed that no changes are required to these documents, 2nd Cllr A Smith, aif.

f review of internal controls. Cllr A Smith proposed that the controls are adequate and need no changes, 2nd Cllr Waters, aif.

- 5 **CORRESPONDENCE** – J Casement, Church Warden requesting that the PC or CC take over storage of the Stradbroke family memorabilia which the Church currently has. The PC does not have any storage facilities other than in the hall and will have to wait until the CC meet again to ask them for their views. There are some old PC documents currently stored in the hall which could perhaps be taken to the Suffolk Records Office in Lowestoft Library.

6 PLANNING –

a Applications rec'd:

DC/21/1534/FUL & DC/20/1535/LBC – The Oast House, Elms Lane. Replacement of rotten softwood and deteriorating second floor windows and glazed door to balcony with improved hardwood framed structures and upgraded insulating glazing units copying the present style.

DC/21/1612/FUL – Henham Green Farm. Construction of a garden room.

DC/21/1851/TCA – 12a High Street. Fell to the ground 2 x yews in rear garden

DC/21/2062/FUL – 1 The Old Vicarage, Church St. Relocate summerhouse again.

Cllr A Smith proposed no objections to the all the above applications, 2nd Cllr Ives, aif.

b Decisions rec'd: None

Cllr A Smith thought that for any controversial or complicated applications that come in should be discussed in person in future

7. ANY OTHER BUSINESS

Date for June Meeting. Hall opening 17th June – covered Item 2.

With no further business the meeting closed at 8.47pm

Jean Brown, Clerk to Wangford with Henham Parish Council, 5 Mill Lane, Wrentham, Beccles NR34 7JQ

Website: www.wangfordwithhenham.onesuffolk.net

Date of Next Meeting: To be confirmed