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WANGFORD WITH HENHAM PARISH COUNCIL

Draft Minutes of the Zoom meeting held after the APM (8.12pm) Tuesday 13th April 2021

Present: Chair Cllr A Smith, Cllrs S Smith, Ives, Miller, Carter, Pepper, Waters, Utting & Farrands, Clerk J Brown

1. **DECLARATIONS OF INTEREST** - None
2. **RECEIPT AND ACCEPTANCE OF APOLOGIES** – Cllr Goldson
3. **ACCEPTANCE OF MINUTES OF THE MEETING OF 9th March 2021**
Proposed Cllr Utting, 2nd Cllr Waters, aif

PUBLIC FORUM

4. **MATTERS ARISING FROM THE MINUTES OF PREVIOUS MEETINGS**

Bus stops – Updates included in Chair’s Review at APM. Cllr S Smith has been in contact with various people at SCC and has learnt that the designs covering signs and rearrangement of kerbstones etc are complete. Cost approx. £5,000. He felt that the PC should hold off until the results of the Election when we can find out how much funding Cllr Goldson will contribute. Cllr Ives asked if all the buses are now diverted along Norfolk Rd, Cllr A Smith replied that one or two are still using Church Street but as soon as changes are officially approved that will end.

Repairs to play equipment – In hand

Prevention of vehicular access to playing field – Following discussions at earlier meetings Cllr A Smith proposed fitting a galvanised padlocked 5 bar gate £167.00 & 2 posts £150.00 at the allotment entrance off Norfolk Rd, this will stop any unauthorised access to the open land. Access under special circumstances by allotment holders will be allowed.

Wangford Web - Cllr Waters has all the old photos ready to go on the site and will be taking photos specifically asked for by residents this week. He has contacted the pub and shop to ask if they would like to advertise on the site, please contact him to forward adverts for village events which will be free of charge and updated monthly.

New signs – Cllr A Smith will get prices for heavy duty signs with more robust fixings and report back.

Parking on cobbles in High Street – This is an ongoing problem, Clerk will do a letter drop to houses in High St. Cllrs were asked to come up with some ideas for easing parking problems throughout the village, possibly making a piece of ‘dead land’ at the corner of the playing field into a car park. Some years ago the PC asked if a layby could be made in Norfolk Rd, but the survey alone would have been in the region of £50,000.00.

From APM - None

5. **REPORTS**

Clerk’s report to include Police Report sourced from Suffolk Constabulary’s Website. There were 4 crimes reported in February. 1 x ASB Old Priory Gdns. 1 x criminal damage High St - investigation complete, no suspect identified. 2 x violence Church Street – both under investigation.

Cllr Farrands – The latest application for the extension of Wangford Quarry has been withdrawn.

Cllr Miller reported the large pothole outside the Farm Shop gates has not yet been repaired, despite being reported before Christmas.

Cllr Farrands reported another large pothole approx. 50m along from Farm Shop heading towards Reydon, this has also been marked for months, Clerk to contact Highways about both.

6. **FINANCE**

a. Accounts for Payment

	COST	VAT	TOTAL
J Brown, Clerk’s Pay & expenses		2.40	295.56
P Smith, Litter picking			50.00
HMRC, PAYE			1.40
Homestead Nurseries	63.38	7.92	71.30

Waveney Norse – Rubbish collection	52.00	10.40	62.40
SALC – Subs			266.63
Total 6			£747.29

Cllr Farrands proposed these accounts are paid, 2nd Cllr Waters, Cllr Pepper abstained, aif.

b Accounts already paid – None

c Receipts – Bank Interest £0.13p & Latitude Interest £0.37p

d Bank Statement Figures- 28th March 2021 C Acc: £2,995.49. B Acc: 4,247.31

Latitude Ticket Sales Acc £13,749.53

Statements circulated.

e To decide if PC should exempt from limited assurance review. Proposed Cllr A Smith, 2nd Cllr S Smith, aif

f Presentation of draft accounts for approval and AGAR form. Circulated. Cllr A Smith proposed approval, 2nd Cllr Utting, aif.

g Presentation of Bank Reconciliation – circulated

h Presentation of Budget to Actual – circulated. There were no questions Cllr Utting proposed acceptance to items g & h, 2nd Cllr A Smith, aif.

i Presentation of Asset Register – circulated. Cllr A Smith proposed acceptance, 2nd Cllr Waters, aif.

j Reserves – any future projects to be financed by reserves. Bus Stops £7,000, Repairs to MUGA and play equipment £4,000, Quiet Lanes signs £500, Playing field signs £500, Gates for playing field & fitting £700, more plants for new garden £200.

7. CORRESPONDENCE – All circulated

8. PLANNING –

a Applications rec'd:

DC/21/0857/ARM Ilium House, Henham Park Estate. Approval of reserved matters of DC/20/3627/OUT Replacement dwelling – scale, appearance, access and landscaping.
DC/21/1495/AME Non material amendment of DC/20/1151/FUL 1 The Old Vicarage, Church St. Detached garden room, relocation of summer house to a different area of lawn.
DC/21/1515/FUL Vets, High Street. Retention of fencing and open sided shelter.
Cllr Farrands proposed no objections to all, 2nd Cllr Utting, aif.

b Decisions rec'd:

DC/20/1151/FUL 1 The Old Vicarage, Church St. Detached garden room. PERMITTED
DC/21/011/FUL 6 Church Close. Construction of a single storey garden room with sky lantern. PERMITTED
DC21/0410/LBC Henham Green Farm. Replace 2 external doors and 2 windows with similar. PERMITTED
DC/21/0345/FUL 25 Church Street. Replace 2 windows. REFUSED

9. ANY OTHER BUSINESS

Cllr Utting has concerns that emergency vehicles which cannot access the bungalows in Millfields are using the Church Street access where fragile sewage pipes run underground. ESC own this land and it was decided to place on May's agenda and ask the D Cllr & C Cllr to help.

Cllr Ives has been approached by a volunteer to turn the old telephone kiosk into a book swap which is a good idea for the future but unlikely to be allowed under current restrictions. To be discussed at a later date.

Cllr Pepper reported that the orchids are coming up in the playing field, he is to paint round them so that they are not mowed by mistake.

Discuss SALC's email on holding meetings in the Community Centre, circulated. The guidance is a bit confusing as to what date the PC must legally meet in person. Social distancing and masks will make it very difficult to hear. To discuss at May's meeting.

With no further business the meeting closed at 8.52pm

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Next meeting 11th May 2021