

DRAFT WANGFORD WITH HENHAM PARISH COUNCIL MINUTES

Date of Meeting: 13th February 2018

Present: Chair Cllr S Smith, Cllrs Jackson, Hayes, Farrands, S Smith, Miller, Ives, Shepherd & Carter
In attendance: Mrs J Brown, Clerk & C Cllr Goldson

1 Open

2 Declarations of Interest – None

3 Receipt and Acceptance of Apologies for Absence Cllr A Smith - Holiday

PUBLIC FORUM: To include reports from County/District Councillors.

C Cllr Goldson – SCC are raising Council Tax by 4.99% including 2% ring fenced money for adult social care. He is pressing for the Lowestoft Records Office to be closed and the contents moved to a purpose built building attached to Ipswich University where the documents can be stored in better conditions before they are damaged beyond repair, this proposal was first made about 7 years ago with no objections. Some Councillors were not impressed with the idea and asked why the facilities at Lowestoft could not be upgraded, it appears to be a lack of funds. The future of the old Patrick Stead Hospital building is under discussion, he is hopeful that the Raynor Green Day Centre can be kept in Halesworth.

4 Acceptance of the Minutes of the meeting held on 9th January 2018

The minutes have been circulated - Cllr Miller proposed acceptance, 2nd Cllr Ives, with 7 votes for and 1 abstention they were signed by the acting Chairman.

5 Matters arising from the Minutes

Bins for the laybys on the A12- The bins have not yet been sited. Cllr Shepherd proposed that no signs are needed, 2nd Cllr Jackson aif

Gate needed for play area – No progress, Clerk is to ask Cllr A Smith to get 2 quotes for this and siting of the bins.

Dogs on Playing Field – Following continuing correspondence from Mr Sinclair, the PC have been advised that WDC's PSPO does allow for controlled dogs to be walked on spaces open to the public, but still reserve the right decide who or what enters the land until the results of legal advice are received, and may investigate setting up a by-law excluding animals from the land. Cllr Shepherd is against spending large sums of money on legal fees for this purpose.

Messenger – to go on next month's agenda.

6 Reports On :-

a Police Report sourced from Suffolk Constabulary's Website. 3 crimes were reported in December 2017:
1x other theft, Hill Road & 1 x violence, Millfields - both under investigation. 1 x ASB Old Priory Gardens.

b Emergency Plan – No progress

c VAS – Presently in Church Street.

d Any other Councillor reports - Cllr Carter attended the last Parishes Meeting, police trials are under way of the ANPR organised by Spexhall PC, if successful the device will be lent in turn to participating Parishes. He proposed asking the owners of Henham Quarry to attend a PC meeting to give a brief of their plans, 2nd Cllr Shepherd aif.

He also asked the Clerk to contact Highways regarding lorries entering Henham Quarry damaging the road in the hope that they will contact the operators.

7. Finance

a. Accounts for Payment

	COST	VAT	TOTAL
J Brown, Clerk's Pay & expenses			245.92
R Tassinari, Website			33.00
Prettys Solicitors – Legal assistance re Alloment/Garage agreements	540.00	108.	648.00
Total			£926.92

Cllr Hayes proposed acceptance of these accounts. 2nd Cllr Carter aif

b Accounts already paid – None

c Receipts - None

d Bank Statement Figures- 26th January 2018 CA :£ 9,779.45 BSA £14,212.01 Inc £5,436.20 Latitude ticket money

e Internet Banking – Barclays are to send yet another mandate form for signature

f Presentation of Bank Reconciliation Dec 2017 – circulated

g Presentation of Budget to Actual spending December 2017 – circulated

h New Audit requirements – The Clerk attended a briefing by the appointed auditors, Wangford PC will still need an internal audit but ,having an income of less than £25,000.00 pa, may apply annually for an exemption from an external audit fee £200.00 + vat. Cllr Hayes proposed applying for an exemption 2nd Cllr Shepherd aif. Cllr Hayes proposed appointing SALC as the internal auditor, 2nd Cllr Carter aif.**8 Correspondence –**

Beccles Town Council – asking for support to object to the closure of the Lowestoft Records Office – see Public Forum.

9 Planning –**a. Applications rec'd** - None**b. Decisions Rec'd**

DC/17/5415/TCA Mrs Hale, 14a High St. Rear garden 1 x Conifer & 1 Cotoneaster – fell to ground level

10 Any other business duly specified –Reydon Wood – Reydon PC are making a Neighbourhood Plan which includes Reydon Wood, Cllr O'Hear asked if Wangford PC would object to Reydon securing the designation of the wood, roughly half of which is the Parish of Wangford, as a Local Green Space, adding to it's protected status. Cllr Jackson proposed no objection, 2nd Cllr S Smith, aif.

Website - The Transparency Code (The Local Audit for smaller authorities regulations 2015) states that information relating to the PC including agendas, minutes and certain financial records are displayed on a website and should remain on there for an indefinite period. The PC have been using Wangford Web for this legal requirement which is checked by internal and external auditors, but the information does not always show on the site and some documents have been taken down, Cllr S Smith will speak to the co-ordinator to improve the situation.

SCC Community Self Help Survey - SCC are keen to get Parishes to undertake minor works in their area and have an online survey operating to find out the type and extent of works PC's might be willing to undertake.

11 Close There being no further business the meeting was declared closed at 9.20pm.

Signed.....Chairman

Date: 13th March 2018