

WANGFORD WITH HENHAM PARISH COUNCIL MINUTES

Date of Meeting: 9th May 2017

Present: Chairman Cllr A Smith, Cllrs Miller, Farrands, Jackson, Shepherd, S Smith, & Carter

In attendance: Mrs J Brown, Clerk and one member of the public

1 Annual Meeting:

Election of Chairman - Cllr Jackson proposed Cllr A Smith, 2nd Cllr Shepherd aif, Cllr A Smith signed the Declaration of Office

Election of Vice Chairman – Cllr Jackson proposed Cllr S Smith, 2nd Cllr Shepherd aif, Cllr S Smith accepted the role.

Cllr A Smith welcomed Cllr Jackson back, Cllr Jackson thanked everyone for their good wishes and the card, he said it was much appreciated.

2 Declarations of Interest – Cllr A Smith - Item 9 Works to trees at Ford House.

3 Receipt and Acceptance of Apologies for Absence Cllr Hayes – holiday, Cllr Ives – holiday. Proposed Cllr A Smith aif

PUBLIC FORUM: To include reports from County/District Councillors. No reports received. C Cllr Goldson has been re-elected.

4 Minutes –

a The minutes of the Council meeting held 14th April 2017 had been circulated - Cllr S Smith proposed acceptance: 2nd Cllr Miller aif. Signed by the Chairman.

5 Matters arising from the minutes None

6 Reports

a Crime Report – No crimes were reported in February, 3 crimes were reported in March- Violence 1 in Church Road, and 2 in Hill Road, all under investigation.

b Allotments & Garages - Not all the new agreements have been returned signed, the Clerk is to remind tenants again at the end of July. Cllr A Smith has received 2 quotes for repairs to the steps and fencing etc into the area from the High Street. 1 for £688 + vat and another for £624 + vat, he proposed that Lyttons Builders (lowest) quote be accepted, 2nd Cllr S Smith aif. Lyttons have also given a quote for 4 new concrete garage bases 3x6m of £2598 + vat, which will give the PC more control of the size of garages tenants put on the area and the location. Cllr A Smith proposed acceptance of their quote, 2nd Cllr S Smith, aif. Last month the PC agreed to the coppicing of a sycamore on the allotments and accepted a quote, they have been informed, however, that WDC need to be notified as the allotments are in a conservation area, Cllr A Smith has sent off the required forms.

c Emergency Plan – No report

d VAS – Whilst the sign was in Norfolk Road, covering both directions in turn, it shows that the vast majority of vehicles are travelling at 30mph or less. It is now near the Farm Shop. There still has been no reply from Highways regarding the site for Church Street.

e Any other Councillor reports.

Cllr S Smith has been asked by the church if the PC will make an annual contribution to grass cutting around the War Memorial, this will be placed on the June agenda for discussion.

Cllr Carter has been approached by his neighbour concerning another neighbour's hedge which has overgrown to such an extent it is now obstructing sightline of the first neighbour when turning onto the main road from his driveway. As has previously been established if the offending overgrowth is from a private property the owners are responsible for cutting back, if not then it is SCC's responsibility, Cllr Carter is to find out which is the case.

7 Finance

a) Accounts awaiting payment –	Net	VAT	Total
J Brown, Clerk's Pay & expenses			294.95
R Tassinari, Website			33.00
SALC Subscription			242.96
SALC Internal Audit		186.00	37.20 223.20
Total 4			£794.11

b Accounts already paid - None

Cllr Miller proposed acceptance of these accounts, seconded Cllr Jackson, aif

c Receipts - Allotment £9.00, HMRC Vat reclaimed £1,260.13, WDC Precept £3,250.0

d. Bank Statement Figures 26th April 2017 CA - £5893.40 BSA - £14,209.52

e. Internal Audit Report, circulated. The Clerk is to arrange a review and update of the Standing Orders and tailor it to Wangford PC

f Review of Internal Report - Done

g To receive and sign Annual Report for External Auditors – Cllr Shepherd proposed acceptance, 2nd Cllr Farrands aif, signed by the Chair and RFO

h Authorisation of subscriptions for the coming year - SALC, proposed Cllr Farrands, 2nd Cllr Jackson

i Verification of Location of Deeds – They are held by Norton Peskett Solicitors, Beccles.

8 Correspondence - None**9 Planning –****a Applications Rec'd –**

DC/17/1738/TCA A Smith, 6 High St. Works to trees in Ford House, High St. Unfortunately, the hard copies of the application were not available, but the matter had been discussed at a previous meeting, the tree warden had seen a copy and they are on line and after some discussion, Cllr Farrands proposed acceptance, 2nd Cllr S Smith, with 5 votes for and 2 abstentions the proposal was passed.
DC/17/1284/TCA C Hayes, 63, High St. Pine & Leylandii – fell to the ground. Cllr S Smith proposed acceptance, 2nd Cllr Jackson aif.

b Decisions Rec'd

DC/17/0982/FUL V Reeve, Barnaby Green, London Rd. Demolition of a lean-to store and construction of garden room and conversion of existing lean-to to utility room. GRANTED 2 conditions.

DC/16/5264/RG3 Orwell Housing. Garages behind 20-24 Millfields has been WITHDRAWN

DC/17/1284/LBC Mrs Turner, Oast House, Elms Lane. Replacement of double height softwood window with hardwood frame and upgrade double glazing. GRANTED 2 conditions.

10 Any other business not duly specified

Foliage between the Church and Ford House. There has been substantial cutting down of trees and branches without any notification in the past. Cllr Jackson will draft a letter to the Churchwarden with copies to F Mckeown (WDC) and Mr Ives.

PC meeting 13th June, Clerk will be absent

A court order has been made to evict the man from the unauthorised encampment on the A12.

11 Close There being no further business the meeting was declared closed at 9.06 pm.

Signed.....Chairman

Date: 13th June 2017